



405 N 1st Ave. E, Malta, MT 59438 – 406-654-5300 dinosaur@itstriangle.com

Fossil Preparator Internship Great Plains Dinosaur Museum & Field Station

This internship position is designed to get hands on experience and learn what goes into the day-to-day operations and behind the scenes at a paleontology museum. **The tentative schedule for this position will be from June 1st – August 31st** (but can be as early as May 1st; start and end dates are flexible based on applicant's schedule). **Check with the Museum's website for application deadline.** For questions, comments, or to submit an application please email the Museum's Director of Paleontology, Dr. Cary Woodruff at dinosaur@itstriangle.com.

Duties:

- Primary duties will involve fossil preparation of dinosaur remains the Great Plains Dinosaur Museum & Field Station has collected from the Hell Creek, Judith River, and Morrison Formations of Montana.

Qualifications:

We welcome all applicants from every background, but the preferred candidate would be a student in the geology/paleontology/earth science/biology/museum studies disciplines. All level of students (undergraduate, graduate, or post-graduate) are encouraged to apply.

Strong candidates are those with:

- Previous experience in vertebrate fossil preparation
- Proficient knowledge is preparation techniques and methodologies
- Proficient knowledge in paleontology

Compensation:

This position will entail an average 30-35 hour work week (Monday – Friday). Additionally, the candidate may need to attend 1 or 2 weekend events. As compensation for this position, lodging accommodations in Malta, MT will be covered by the Great Plains Dinosaur Museum & Field Station (*Lodging herein means housing and housing related amenities. Not housing plus meals.*) Applicants are welcome to find other lodging alternatives, but will not be compensated beyond the prearranged agreement between the Great Plains Dinosaur Museum and said venue. Additionally, the applicant will be given a \$200.00 USD monthly stipend, payable to the applicant, to use as they may direct.

General Information:

The Great Plains Dinosaur Museum & Field Station is located in Malta, Montana. Although owning a vehicle is not required (but having a valid driver's license is), applicants should be aware that having access to a vehicle makes transit to and from Malta easier. The nearest airports are located in Great Falls, MT (3 hours and 12 min, 202 miles), Billings, MT (3 hours and 15 minutes, 207 miles), and Bozeman, MT (4 hours and 40 minutes, 296 miles). If needed, transport to and from airports by the Museum can be arranged in advance. College credit may be awarded if an agreement can be reached between the applicant's university and the Great Plains Dinosaur Museum & Field Station.

All applicants must submit the following:

- The form below
- *Curriculum vitae* or resume
- A cover letter explaining your background and why you would like to work with the Great Plains Dinosaur Museum & Field Station
- One letter of recommendation
- Pictures of preparation projects are strongly encouraged

All applications and required materials must be emailed to dinosaur@itstriangle.com. Applicants will be contacted via phone or email.

Contact Information:

Name –

Address –

Phone –

Email –

Insurance:

Provider/ Policy Number –

**Driver's License Number or
Social Security Number -
(whichever you prefer to provide)**

Agreement and Signature:

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted for this position, any false statements, omissions, or other misrepresentations made by me throughout this application may result in my immediate dismissal.

Signature

Date